



PRINCIPAL MODERATOR'S REPORT

**ENTRY PATHWAYS
IT USERS**

SUMMER 2017

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ENTRY PATHWAYS IT USERS (QCF)

This was the sixth June award for the Entry Pathways Information Technology qualification. Some Centres entered for unit accreditation only, others entered for a full award.

The work submitted this year was again slightly better than previous years. Centres who submitted last summer had in the main, taken note of the moderators' comments, however there were a few Centres who failed to take notice of these comments and this was pointed out to the Centre. Some Centres either ignored or failed to appreciate the coverage which is required as outlined in the 'Amplification' section of the syllabus.

Administration

The administration of the pupils' work was generally good. Most Centres included the required documentation and teachers evidenced where the work could be found within the candidates' portfolios.

Most Centres submitted their samples on time. Generally work was carefully packed and individual work was organised into individual candidate folders. They were clearly labelled with Centre name and candidate number. Generally Centres correctly completed and enclosed all the relevant documentation, including the Candidate Authentication Sheets and the Assessment Record Sheet. Some Centres had numbered all the pages with an index, which proved most helpful in the moderation process and showed good organisation.

Some Centres submitted work in electronic form which also helped the moderation process. It is unnecessary then to include hard copy of the same information.

It would be appreciated if Centres could submit work per unit rather than per candidate. It would be beneficial to the moderation process if, for future submissions, the units could be separated and clearly labelled with both the unit name and number. It is easier for the moderator to go through the work of a unit for a number of candidates, rather than continually trying to find a unit within other units submitted by that candidate. Only a few Centres used evidence in one unit to meet the evidence in another. For example a single print out of candidate's files area can be used for a number of units. Cross referencing is quite acceptable saving time and paper.

Range of units submitted

Compared with Summer 2016 the number of candidates taking the units has increased from 1954 to 2220, and the number of units taken has increased from 44 to 45. The majority of work submitted covered the traditional units of word processing, desktop publishing, database manipulation and modelling.

Evidence submitted

There was an encouraging range of supporting evidence, including printouts, screen dumps, worksheets, witness statements, diagrams and photographs. Each year there is less and less reliance on witness statements and more supporting evidence. More Centres than in previous years, annotated the work with helpful and informative comments. This is very much appreciated during the moderation process and is a sign of good practice within the Centre.

The majority of Centres appreciate that they have to take into account the 'Amplification of Content' section and provide appropriate evidence. The 'Assessment Criteria' provide a broad statement of what a learner needs to achieve. The 'Amplification of Content' provides the range. This range needs to be evidenced by the candidate. WJEC have produced check lists for each unit. These can help the learner, teacher and the moderator in ensuring that a suitable range has been covered.

Comments/advice

Most Centres have worked hard in developing interesting, valid and relevant teaching resources and learning activities that provide both stimulation and enjoyment for their pupils. The majority of Centres, their staff and candidates should be commended for their hard work and commitment. All Centres are asked to bear in mind for future cohorts:

1. Check that the candidates have been entered for the appropriate units and levels.
2. Each piece of evidence in the folder should be carefully labelled to show exactly which assessment criteria it fulfils. Page numbers would be most helpful. This information should then be transferred to the Assessment Record Sheet.
3. All work should be annotated. Whilst it is appreciated that this can be quite time consuming, it is not only encouraging for the candidate but also extremely valuable for moderation purposes.



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